

# Privacy Policy

## General Information

This privacy policy sets out how Mainspring/The Golf Classic uses and protects any information that you give Mainspring/The Golf Classic.

We will never share your data with a third party unless it is essential for them to fulfil a service booked with Mainspring/The Golf Classic.

Mainspring/The Golf Classic is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified, you can be assured that it will only be used in accordance with this privacy statement.

Mainspring/The Golf Classic may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy was effective from 23rd May 2018.

## Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we store online.

All details are collated and inputted on to the Golf Classic database secured on Mainspring/The Golf Classic servers with all information secure and protected.

Information is only kept for a reasonable time to process an enquiry/entry, and if permitted by you, to advise of future Golf Classic events. At any time an individual can request to remove their identified information from the Golf Classic database.

- If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us at [enquiries@m-spring.com](mailto:enquiries@m-spring.com) or [info@thegolfclassic.co.uk](mailto:info@thegolfclassic.co.uk)

We will not sell, distribute or lease your personal information to third parties unless we have your permission or required by law. We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.

## **For Marketing purposes**

This information is also used occasionally for direct marketing purposes where emails or mailings may be sent to make customers aware of a new service or other general news.

If you find that any information we hold about you is out of date or otherwise incorrect, please email or write to us at the address below. We will promptly update or delete any information as necessary and will confirm to you in writing within 30 days once this has been done. Records that need to be kept for HMRC purposes will be stored for the statutory period but not used for marketing.

Your details are safe.

### **E-newsletter sending**

We use a third party provider, Campaign Monitor, to deliver our e-news. We gather statistics around email opening and clicks using industry standard technologies to help us monitor and improve. You may request details of personal information which we hold about you under the Data Protection Act 1998. If you would like a copy of the information held on you please write to:

**Mainspring Marketing, Unit L, The Brewery, Bells Yew Green,  
Kent TN3 9BD**

Email: [enquiries@m-spring.com](mailto:enquiries@m-spring.com) or [info@thegolfclassic.co.uk](mailto:info@thegolfclassic.co.uk)

If you believe any information that we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.